

To All Lumin Staff,

Lumin is committed to the safety and health of our staff and families. Beginning this Monday, March 23, Lumin Education will shift to supporting at-home learning at all three of our campuses. At-home learning means that home visiting families and toddler classroom children will receive face-time and phone visits. Preschool to third grade students will receive instructional materials to continue schooling at home with the support of staff. Children who received meals at Lumin will continue to receive food support.

Lumin Leadership is meeting this week to finalize our procedures for all staff duties and responsibilities as we implement at-home learning. There will be more information later this week about reporting to work on Monday. We will follow CDC guidelines to protect our health at our workplace. Please be assured that Lumin staff will continue to work and be paid during this time.

While this virus is causing disruption of our daily routines, it also is an opportunity to practice Lumin's value of being a compassionate community. As staff, we need each other and the ideas, information, and support we provide. As a community, we will get through this together.

It is a joy to know that I am working with each of you as we address the needs of our children, families, and staff during this time. I couldn't ask for a better team to work with!



**Terry N. Ford**

*The Mrs. Orien Levy Woolf Executive Director*

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