

Lumin COVID Safety Protocols

- **Do not come to campus if you are sick or have been in contact with anyone that is sick or is suspected of having the COVID.**
- Use a tissue or anti-bacterial wipes on high touch areas such as door knobs, copiers, telephone handsets, and faucets. Use one wipe per surface and immediately dispose of it.
- Wash your hands often with soap and water for at least 20 seconds (Happy Birthday or ABC song 2 times), especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.
 - If you are not able to wash your hands with soap, use hand sanitizer, rubbing thoroughly between fingers and front and back of hands.
- Use tissue to cover your mouth when you cough or sneeze and immediately dispose of it.
- All staff are required to have a mask and the mask must be worn in shared spaces such as classrooms, offices, or reception areas. If staff are alone in their space, then they do not have to wear the mask but the mask must be easily accessible.
- Keep at least 6 feet distance from others that are on campus.
- Use the speaker on your phone, face time, Zoom, or other methods to attend meetings.
- In person meetings can only occur if there are 10 people or less and there is at least 6 feet between participants and masks are worn.