

PAYROLL CUT-OFF DATES 2020-2021

Revised 11/2020

PAY DATE	* REPORTING PERIOD	Timesheets due to Operations
(Sunday - Saturday)		

***Timecards are due to your Admin every Friday until further notice

Aug. 31, 2020	Aug. 2 to Aug. 22	August 24, 2020
Sept. 15, 2020	Aug. 23 to Sept. 5	Sept. 7, 2020
Sept. 30, 2020	Sept. 6 to Sept. 19	Sept. 21, 2020
Oct. 15, 2020	Sept. 20 to Oct. 3	Oct. 5, 2020
Oct. 30, 2020	Oct. 4 to Oct. 17	Oct. 19, 2020
Nov. 13, 2020	Oct. 18 to Oct. 31	Nov. 2, 2020
Nov. 30, 2020	Nov. 1 to Nov. 14	Nov. 16, 2020
Dec. 15, 2020	Nov. 15 to Nov. 28	Nov. 30, 2020
Dec. 31, 2020	Nov. 29 to Dec. 12	Dec. 14, 2020

Jan. 15, 2021	Dec. 13 to Jan. 2	Jan. 4, 2021
Jan. 29, 2021	Jan. 3 to Jan. 16	Jan. 18, 2021
Feb. 12, 2021	Jan. 17 to Jan. 30	Feb. 1, 2021
Feb. 26, 2021	Jan. 31 to Feb. 13	Feb. 15, 2021
March 15, 2021	Feb. 14 to Feb. 27	March 1, 2021
March 31, 2021	Feb. 28 to March 20	March 22, 2021
April 15, 2021	March 21 to April 3	April 5, 2021
April 30, 2021	April 4 to April 17	April 19, 2021
May 14, 2021	April 18 to May 1	May 3, 2021
May 28, 2021	May 2 to May 15	May 17, 2021
June 15, 2021	May 16 to June 5	June 7, 2021
June 30, 2021	June 6 to June 19	June 21, 2021
July 15, 2021	June 20 to July 3	July 5, 2021
July 30, 2021	July 4 to July 17	July 19, 2021
Aug. 13, 2021	July 18 to July 31	August 2, 2021
Aug. 31, 2021	Aug. 1 to Aug. 21	August 23, 2021

* Part-time employees are paid based on hours worked and any sick or vacation leave taken during the reporting period. Full-time employees report vacation, sick, holiday and overtime based on the reporting period. Full-time employees who go into a leave without pay status should notify payroll immediately to avoid being overpaid.

WEEKS

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