

Lumin Education
Board Meeting Agenda – Posted
Friday, January 22, 2021 11:30 a.m.

COVID19 PREAMBLE FOR VIDEOCONFERENCED MEETINGS

Notice is hereby given that a Regular Meeting of the Board of Directors of Lumin Education will be held on Friday, January 22, 2021, beginning at 11:30 a.m. Meetings of the Board are normally held at Lumin Lindsley Park Community School, 7130 Lindsley Avenue Dallas, Texas 75223.

THIS MEETING WILL BE CONDUCTED BY VIDEOCONFERENCE IN ACCORDANCE WITH THE GOVERNOR’S AUTHORIZATION CONCERNING SUSPENSION OF CERTAIN OPEN MEETINGS LAW REQUIREMENTS FOR COVID-19 (CORONAVIRUS) DISASTER.

PUBLIC ACCESS AND COMMENT: Members of the public may access the meeting live by dialing 346 248 7799, entering Meeting ID 853 3492 2365, and password 708140. A quorum of members of the Board will participate in the meeting and will be audible to the public. Members of the public may submit comments on any agenda item(s) to Helena.Estrella@LuminEducation.org before or during consideration of the item. An electronic copy of this notice and the Board Packet is available on the Resources Page of Lumin Education’s website: www.LuminEducation.org.

Items will not necessarily be discussed or considered in the order they are printed on the agenda below. If, during the course of the meeting, discussion of any item on the agenda should be held in an executive or closed session, the Board will convene in such executive or closed session as permitted by and in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551, subchapters D and E.

The Board may enter closed / executive session to deliberate any subject authorized by Subchapter D that is listed on the Agenda for this meeting. Before any closed / executive session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed / executive session. Any final action, decision, or vote on a subject deliberated in closed / executive session will be conducted in open session in compliance with the Texas Open Meetings Act.

I. Welcome. Introductions. Establish quorum

II. Announcements

- A. Early Head Start Sign-In Sheet (*part of DocuSign packet sent after meeting is completed*)
- B. Zoom Protocols: Board members please remember to: mute yourself unless you are speaking; share your video tile; check to be sure your phone/computer/tablet is **Unmuted** (this is different from muting yourself on Zoom); communicate with Patricia or Helena using the CHAT function on zoom. Staff (excluding Terry) and visitors: please follow all protocols for board members EXCEPT: we need you to hide your video tile unless you are addressing/presenting to the board.
- C. TEA-required Board Training:

1. Commitment: Returning Board Members must complete 6 hours of training only from any of these modules: Finance, Health & Safety, Law, Accountability (Public Funds), Accountability (Other), Open Meetings, Open Records. Training topics chosen and allocated based on self-evaluation by the board chair or vice chair. Members may elect to complete no more than one hour of this training using self-instructional materials.
2. Status: emailed to you by Patricia February, June, and August and upon request
3. Resources
 - [Texas Public Charter Schools Association Learning Portal](#)
 - Regularly Scheduled Board Meetings
 - Mission Advancement is offering a free webinar for Board Members and Executive Directors focused on
 - Achieving fiscal goals
 - Developing a donor-centric culture
 - Building an agile funding strategy
 - Identifying, recruiting, and onboarding the right volunteer leadership to help achieve Lumin's goals
 - Thursday, Jan 28th 12 noon to 1 p.m.

D. Board and Committee Meeting Dates

E. Appreciations

1. Congratulations to Michael Giles for completing his board training for 2020-2021
2. Thank you to Bob Marshall for his guidance regarding how to best use the new Bachman Lake property after closure.
3. Thank you to Mike Birrer, whose firm Carrington Coleman, assisted us in renewing Lumin's trademark on our name and logo.
4. All of us at Lumin would like to express our deepest gratitude to Tricia Monfrey, Lumin's Chief Development Officer, who has announced her retirement effective June 30, 2021.

F. Promote

1. Texans Care for Children, a non-profit organization focused on driving policies that improve the lives of children in Texas, learned of Lumin's work and recently interviewed the Director of Strategic Partnerships and Lumin's Program and Disabilities Manager in order to highlight Lumin in an upcoming publication. Lumin will be featured as a model for high-quality early learning specifically for English language learners. This publication is part of an effort to educate policy makers about the critical importance of supporting language acquisition, both the family's native language and English.
2. In 2020, Lumin leaders attended trainings and participated in several meetings that were organized by the Texas Public Charter Schools Association with our Legislative representatives. The purpose of these meetings was to educate legislators regarding the work and impact of public charter schools. Since several bills have been proposed that would limit enrollment, expansion, and the opening of charter schools across the state, we helped each legislator develop an understanding of the importance and value of charter schools.

III. Open Forum for Public Input

Before the board meeting begins, all persons who wish to address the Board at this time must complete a registration form or provide your name by sending an email to Helena.Estrella@LuminEducation.org

IV. “Lumin Bachman Lake Community School Self-Assessment”, by Ruthy Suni, Lumin Bachman Lake Program and Disabilities Manager [Board Training: Terry N. Ford, Lumin Education; TEA Provider #20-016-C]

V. Minutes from Previous Board Meetings

A. November 13, 2020

VI. Consent Agenda

A. Employee Leave due to COVID-19

B. Waiver allowing Lumin to schedule Additional Asynchronous Instruction Days

VII. Strategic Plan

A. Strengthen

1. Bold Ideas

B. Scale

C. Promote

1. Advocacy

2. Southern Methodist University

VIII. Public Hearing: Annual Charter School Report on Lumin East Dallas and Lindsley Park Community Schools.

IX. Montessori for Real Life

A. TEA Rating

B. 2019 Texas Legislative House Bill 3 Board Goals for Early Learning

X. Finance / Fund Raising

A. Finance Update

B. Virtual Campus Tour

C. We Believe Yard Sign

XI. Board Membership – Early Head Start alumni representative

XII. Student Learning

A. Virtual Tour of Lumin Primary and Elementary Classes during the Pandemic

XIII. Next Board Meeting: Saturday, April 10, 2021 09:00 a.m. – 2:00 p.m.

XIV. Meeting Adjourned

If this meeting is not concluded by 1:30 p.m., the Board may recess the meeting. If the meeting is recessed, the Board will reconvene at 11:30 a.m. on the following day, at the same location. If the reconvened meeting is not concluded by 1:30 p.m., the Board may continue to recess and reconvene in this fashion, from day to day, until the business posted on the Agenda for this meeting is concluded.

This notice was posted at:

TIME: 2:30 pm

DATE: 1-19-2021

Signature: Julia Black

Name (printed): Julia Black

Lumin Education
Board Meeting Agenda
Wednesday, October 21, 2020

NOTICE is hereby given that a specialty called meeting of the Board of Directors of Lumin Education will be held on October 21, 2020, beginning at Noon. Meetings of the Board are normally held at Lumin Lindsley Park Community School, 7130 Lindsley Avenue Dallas, Texas 75223.

THIS MEETING WILL BE CONDUCTED BY VIDEOCONFERENCE IN ACCORDANCE WITH THE GOVERNOR'S AUTHORIZATION CONCERNING SUSPENSION OF CERTAIN OPEN MEETINGS LAW REQUIREMENTS FOR COVID-19 (CORONAVIRUS) DISASTER.

At this meeting, the Board may deliberate and/or take action on any of the subjects listed on the following Agenda. Items will not necessarily be discussed or considered in the order they are printed on the agenda below. Items will not necessarily be discussed or considered in the order they are printed on the agenda below.

PUBLIC ACCESS AND COMMENT: Members of the public may access the meeting live by dialing 346 248 7799, entering Meeting ID 822 3604 2758, and password 200696. A quorum of members of the Board will participate in the meeting and will be audible to the public. Members of the public may submit comments on any agenda item(s) to Katy.Crowe@LuminEducation.org before or during consideration of the item. An electronic copy of this notice and the Board Packet is available on the Resources Page of Lumin Education's website: www.LuminEducation.org.

CLOSED/EXECUTIVE SESSION: The Board may enter into closed / executive session to deliberate any subject authorized by Subchapter D that is listed on the Agenda for this meeting. If, during the course of the meeting, discussion of any item on the agenda should be held in an executive or closed session, the Board will convene in such executive or closed session as permitted by and in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551, subchapters D and E. Before any closed / executive session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed / executive session. Any final action, decision, or vote on a subject deliberated in closed / executive session will be conducted in open session in compliance with the Texas Open Meetings Act.

AGENDA

- I. Welcome. Introductions. Establish quorum.
- II. Announcements
 - A. Zoom Protocols: Board members please remember to: mute yourself unless you are speaking; share your video tile; check to be sure your phone/computer/tablet is UNmuted (this is different from muting yourself on Zoom); communicate with using the CHAT function on zoom. Staff (excluding Terry) and visitors: please follow all protocols

for board members EXCEPT: we need you to hide your video tile unless you are addressing/presenting to the board.

- III. Open Forum for Public Input: *All persons who address the Board at this time must complete a registration form before the meeting begins.*
- IV. Special Education Policies and Procedures [VOTE]
- V. Next Board Meeting: Friday, November 13, 2020 11:30 a.m. -1:30 p.m.
- VI. Meeting Adjourned

If this meeting is not concluded by 12:30 p.m., the Board may recess the meeting. If the meeting is recessed, the Board will reconvene at noon on the following day, using the same meeting ID and password. If the reconvened meeting is not concluded by 12:30 p.m., the Board may continue to recess and reconvene in this fashion, from day to day, until the business posted on the Agenda for this meeting is concluded.

This notice was posted at:

TIME: 2:15 p.m.

DATE: October 16, 2020

Signature: 

Name (printed): Katy Crowe

Lumin Education
Board Meeting Agenda – Posted
Friday, November 13, 11:30 a.m.

Notice is hereby given that a Regular Meeting of the Board of Directors of Lumin Education will be held on Friday, November 13, beginning at 11:30 a.m. Meetings of the Board are normally held at Lumin Lindsley Park Community School, 7130 Lindsley Avenue Dallas, Texas 75223.

THIS MEETING WILL BE CONDUCTED BY VIDEOCONFERENCE IN ACCORDANCE WITH THE GOVERNOR’S AUTHORIZATION CONCERNING SUSPENSION OF CERTAIN OPEN MEETINGS LAW REQUIREMENTS FOR COVID-19 (CORONAVIRUS) DISASTER.

PUBLIC ACCESS AND COMMENT: Members of the public may access the meeting live by dialing 346 248 7799, entering Meeting ID 842 3601 1599, and password 473572. A quorum of members of the Board will participate in the meeting and will be audible to the public. Members of the public may submit comments on any agenda item(s) to Helena.Estrella@LuminEducation.org before or during consideration of the item. An electronic copy of this notice and the Board Packet is available on the Resources Page of Lumin Education’s website: www.LuminEducation.org.

Items will not necessarily be discussed or considered in the order they are printed on the agenda below. If, during the course of the meeting, discussion of any item on the agenda should be held in an executive or closed session, the Board will convene in such executive or closed session as permitted by and in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551, subchapters D and E.

The Board may enter into closed / executive session to deliberate any subject authorized by Subchapter D that is listed on the Agenda for this meeting. Before any closed / executive session is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed / executive session. Any final action, decision, or vote on a subject deliberated in closed / executive session will be conducted in open session in compliance with the Texas Open Meetings Act.

- I. Welcome. Introductions. Establish quorum.**
- II. Announcements**
 - A. Early Head Start Sign-In Sheet
 - B. Zoom Protocols: Board members please remember to: mute yourself unless you are speaking; share your video tile; check to be sure your device is UNmuted (this is different from muting yourself on Zoom); communicate with Katy or Helena using the CHAT function on zoom. Staff (excluding Terry) and visitors: please follow all protocols for board members EXCEPT: we need you to hide your video tile unless you are addressing/presenting to the board.
 - C. TEA-required Board Training

1. Commitment: Returning Board Members must complete 6 hours of training only from any of these modules: Finance, Health & Safety, Law, Accountability (Public Funds), Accountability (Other), Open Meetings, Open Records. Training topics chosen and allocated based on self-evaluation by the board chair or vice chair. Members may elect to complete no more than one hour of this training using self-instructional materials.
2. Status: emailed to you by Katy in October, February, June, and August and upon request
3. Resources
 - [Texas Public Charter Schools Association Learning Portal](#)
 - Regularly Scheduled Board Meetings

D. Board and Committee Meeting Dates

E. Appreciations

1. Thank you to Michael Giles and Bob Marshall for attending this year's remote Texas Public Charter School Association conference
2. Thank you to everyone who made a donation to Lumin on North Texas Giving Day. We met our match and raised more than \$150,000. Best year ever!
3. Keep an eye open for our annual fund appeal that you should receive this month!

F. Promote

1. In May, Lumin's Program and Disabilities Manager, Ruthy Suni, gave a webinar to current and prospective users on how Lumin uses the **Language Environment Analysis (LENA)** program within our Early Head Start requirements. LENA provides a device worn by a child once a week for at least six weeks. The device serves as a word pedometer, counting 1) the adult words that a child hears, 2) conversational turns between an adult and the child, and 3) electronic sounds (for example, from a TV or laptop). Data from the device is used to create hourly reports with a goal of supporting the parent in increasing conversational turns and decreasing electronic noise.
2. This fall as part of requesting letters of support for Lumin's Early Head Start Expansion Grant, Jai Brisbon gave two virtual tours, explaining Lumin programs and services: In September, Jai and Ruthy Suni gave a virtual tour to Nneka Ibekwe-Okafor, Kaeleigh Hernandez, and Paula Parrish from **Children at Risk**. In October, Jai Brisbon gave a tour and discussed advocacy priorities and areas of alignment for the upcoming Texas legislative session with Jonathan Feinstein of **Education Trust**.
3. Jai also used our application to expand Early Head Start as an opportunity to share our work and learn more about **Zan Holmes Community Outreach Center, the YMCA, and Empower Schools**, emphasizing an interest in how we can support one another's priorities.

III. Open Forum for Public Input:

Before the board meeting begins, all persons who address the Board at this time must complete a registration form or provide your name by sending an email to Helenora.Estrella@LuminEducation.org.

IV. Training

- A. Finance: Lumin 2019-20 Audit Presentation, Andrew Moore, CPA, Judd-Thomas, TEA Provider # 16-113-C;

- B. 2019-2020 Financial Audit Resolution
- C. Public Hearing: Charter FIRST Rating: Terry N. Ford, TEA Provider #20-016-C

V. Minutes from Previous Board Meetings

- A. August 28, 2020
- B. September 18, 2020
- C. October 21, 2020

VI. Board Membership

- A. Election of Officers
- B. Annual Governance Forms

VII. Finance / Fund Raising

- A. Year To Date Budget-to-Actuals for Operating Budget
- B. Lumin Projections
- C. Revenue In Excess of Expenses - Board Designated Funds

VIII. Strategic Plan

- A. Strengthen
- B. Scale
- C. Promote: Texas Public School Accountability System

IX. Montessori for Real Life

- A. Education during a Pandemic at Lumin
 1. Work with Children and Families
 2. At-Home Learning Plan
 3. Child-Parent Relationship Therapy (CPRT)
 4. Lumin's Health Advisors
 5. Board Resolution regarding Lumin Faculty and Staff
- B. TEA Accountability Rating
 1. Covid slide data from Early Matters
 2. Domain 3
 3. Targeted Improvement Plan
 4. Charter School Performance Framework Corrective Action Plan

X. Next Board Meeting: Friday, January 22, 2021 11:30 a.m. – 1:30 p.m.

XI. Meeting Adjourned

If this meeting is not concluded by 1:30 p.m., the Board may recess the meeting. If the meeting is recessed, the Board will reconvene at 11:30 a.m. on the following day, at the same location. If the reconvened meeting is not concluded by 1:30 p.m., the Board may continue to recess and reconvene in this fashion, from day to day, until the business posted on the Agenda for this meeting is concluded.

This notice was posted at:

TIME: 2:30 p.m.

DATE: November 6, 2020

Signature: KCrowe

Name (printed): Katy Crowe