

**Lumin Education  
Board Meeting Minutes--All Programs  
11/12/2019**

**Trustees:**

BIRRER, Mike  
HERNANDEZ, Rosa  
MARSHALL, Bob  
PARKER, Mary Caroline  
WASHINGTON, Lecolion

**Visitors:**

BRISBON, Jai  
CAMPBELL, Jodi  
CROWE, Katy  
ESTRELLA, Helenora  
FITZGERALD, Sylvie  
FORD, Terry

HARDIE, Becki  
HODGES, Heidi  
MONFREY, Tricia  
MOORE, Andrew  
ROSSON, Cathy  
STEVENSON, Ann

	ITEM	Action	Motion by...	Seconded By..	Result
1	Welcome. Introductions. Establish Quorum	FYI			
2	Announcements	FYI			
	A. Early Head Start Sign-In Sheet (in Katy's Signature Folder, being passed around)				
	B. Visitor Check-in Procedure				
	For security purposes, please follow this practice whenever you come to either Lumin East Dallas or Lindsley Park campuses. Please sign in at the front office and receive a visitor lanyard; when you leave, please return the lanyard and sign out at the front office.				
	C. Congratulations to COO Jodi Campbell and her Operations Team!				
	i. Lumin received the highest possible fiscal integrity rating from the State of Texas: A – Superior.				
	ii. Lumin is submitting our annual financial audit to the board for approval today. November is the earliest submission to the Lumin board in recorded history.				
	D. Appreciations to Board Members				
	i. Thanks to Bob and Kelsey who, in response to board discussion at our August meeting, have reached out to the Texas Education Agency (TEA) regarding inequities in the TEA rating system.				
	ii. Thanks to Mary Caroline, Executive Director of the Montessori Institute of North Texas (MINT). MINT hosted two Saturday workshops for Lumin teachers and other staff last month focused on optimal implementation of Montessori.				
	iii. Thanks to Michael for representing Lumin's Board of Directors at last month's Board of Sponsors kickoff meeting.				
	iv. Thanks to John for creating 35 pages of sequenced math word problems for teachers to use to help students practice for the STAAR test.				
	v. Thanks to Lecolion, our long-standing volunteer tutor.				
	vi. We wish to acknowledge Bob and Rosa, who joined Lumin's board in January 2019. Today begins their first three-year term on the board.				
	E. Promote				
	i. September 4: Social Media: Monti Kids, a Montessori-inspired educational toys company, donated more than \$7,000 of toys to be used in Lumin's home visiting, parent education program. They interviewed a Lumin home visiting parent and child and staff member Charo Alarcón to be used in their social media outlets.				
	ii. September 27: Educator visits Lumin in order to learn about incorporating Early Head Start into her Houston Montessori program: Gabrielle Holt, Birth to Three Program Coordinator at Montessori Country Day School in Houston toured all three campuses, observed in one of our toddler classrooms, and met with Terry for the purpose of gathering information regarding the joys and challenges of incorporating Early Head Start and Montessori.				
	iii. October 11-12: Luminite gives Keynote in Baltimore: Charo Alarcón gave a keynote address, "The Observation Chair" at the NAMTA/AMIUSA Conference in Baltimore, Maryland.				
	iv. October 25-26: Five Luminites present at Austin workshop: The Public Montessori Educators of Texas Conference included 5 presenters from Lumin Education: Teachers Sejal Dev and Jamie Thompson-Griffin on Early Literacy, Director of Strategic Partnerships Jai Brisbon on Public Montessori Advocacy in Texas, Leadership Coach Stan Ferguson on Lumin's home visiting and play therapy programs, and Montessori Mentor Charo Alarcón on "Working With Parents to Unleash the Power of Language"				

v. Oct 31-Nov 1: Two Luminites serve on panel in Seattle: Home Visiting Program Manager Ruthy Suni and Elementary Teacher Loren Roark served as panelists for an Early Learning Convening at Access Montessori in Seattle, Washington.

F. Board Member Updates: Check your folders for:

- i. New forms:
  - 1. Board Governance Forms: all
  - 2. DPS CCH verification: Birrer, Clark, Fullinwider, Giles, Hernandez, Kirpalani, Marshall, Parker
- ii. Your TEA Training status—"minutes remaining for required training highlighted in yellow in upper right of your handout/chart."
- iii. Record Training/Workshop/Readings
- iv. Board Training Resources

G. Board and Committee Meeting Dates

3 Accountability: Public Funds – Lumin’s Fiscal Audit for 2017-18 (Andrew Moore, CPA, Judd Thomas) [Training: 45 minutes]

4 Finance / Fund Raising

A. 2018-19 Financial Audit	VOTE	Washington	Marshall	passed unanimously
B. Public Hearing on Lumin’s FIRST rating: Financial Integrity Rating System of Texas				
C. Finance Dashboard [report]				

5 Open Forum for Public Input: All persons who address the Board at this time must complete a registration form before the meeting begins.

6 Minutes From Previous Board Meetings	VOTE	Washington	Birrer	passed unanimously
A. June 25, 2019				
B. August 27, 2019				
D. October 25, 2019				

7 Consent Agenda	VOTE	Marshall	Parker	passed unanimously
A. Reaffirm Phone Call Meeting Resolutions				
ii. Budget Amendment Approval (10/25)				
B. Medication Administration Policy				
C. Attendance Policy				

8 Board of Sponsors and Board of Directors: Membership and Officers	VOTE	Washington	Marshall	passed unanimously
A. Election of Board Officers				

9 Montessori for Real Life	VOTE	Birrer	Washington	passed unanimously
A. Texas Education Agency Rating—Targeted Improvement Plan				
B. TEA Rating Advocacy	FYI			
i. ATAC and APAC members				
C. Local Accountability System	FYI			

10 Safety and Security	VOTE	Washington	Parker	passed unanimously
A. School Safety & Security Legislation	FYI			
B. Charter School Safety & Security Committee				
C. Threat Assessment Team	VOTE	Washington	Marshall	passed unanimously

- i. Financial Statements through September 2019
- ii. Program Information summaries through September 2019
- iii. Program enrollment reports (August and September)
- iv. CACFP meal reports (August and September)
- v. Communication and Guidance from Secretary of HHS
  - a. Program Instructions: Disaster Recovery Funding
  - b. Information Memoranda: Kinship Care; Designation Renewal Changes

13 Next Board Meeting Friday, January 17 11:30-1:30 Lumin LPCS

14 Meeting Adjourned