

## **Lumin Education Board Committees**

### *Lumin Bachman Lake Policy Council*

**Meets:** 3<sup>rd</sup> Tues of the month, 5:00 to 6:30 p.m.

**Members:** Zulma Iris Castellanos, Sandra Badillo, Angelica Rojas, Anna Rupani, Rosario Ramos

**Non-voting:** Rosa Hernandez, Heidi Hodges, Veronica Alvarez, Tanya Lasso-Tanksley, Linda Sheldon

### *Executive*

**Meets:** As needed

**Members:** Michael Giles, Kelsey Clark, Mary Caroline Parker, Mike Birrer, Terry Ford

### *Finance*

**Meets:** Two weeks before each board meeting, typically 8:30 to 10 a.m.

**Chair:** Mike Birrer

**Members:** Kelsey Clark, Bob Marshall, Cencelia Pierre, Marc Reinganum, Jodi Campbell, Terry Ford

### *Investments*

**Meets:** Minimum of 2 meetings per year, usually Oct and Jan; report to Board at January meeting.

**Chair:** Howard Rachofsky

**Members:** Jim Barrow, John Williams, Bob Marshall

**Non-voting:** Mike Birrer, Jodi Campbell, Terry Ford

### *Property*

**Meets:** As Needed

**Members:** Michael Giles, Joe Beaudette, Lizzie McWillie, Santos Martinez, Jodi Campbell, Cedric Collins, School Directors as needed

### *Safety and Security*

**Meets:** Three times a year

**Chair:** Cedric Collins

**Members:** Michael Giles, Terry Ford, Adriana Godinez, Elaina Carlisle, Stan Ferguson, Gerry Hernandez, Destiny Craft, Jodi Campbell, Kecia Collier, Shazia Bandeali, Jackie Montoya, Chris Latimer

### *Strategic Planning / Retreat*

**Meets:** As Needed

**Members:** Amrit Kirpalani, Eleanor Latimer, Jeremy Smith, John Fullinwider, Michael Giles, Kelsey Clark, Terry Ford, Jodi Campbell

## **Lumin Education Upcoming Board and Committee Meetings**

Tuesday, March 30	Board Meeting	11:30 a.m. – 1:30 p.m.
Saturday, April 10	Board Retreat and Meeting	9:00 a.m. – 2:00 p.m.
Monday, June 14	Strategic Planning Committee	8:30 a.m. – 10:00 a.m.
Friday, June 25	Board Meeting	11:30 a.m. – 1:30 p.m.
Friday, August 13	Finance Committee	8:30 a.m. – 10:00 a.m.
Monday, August 16	Strategic Planning Committee	8:30 a.m. – 10:00 a.m.
Friday, August 27	Board Meeting	11:30 a.m. – 1:30 p.m.
Friday, November 12	Board Meeting	11:30 a.m. – 1:30 p.m.

**Lumin Education  
Board Meeting  
Minutes, All Programs  
February 26, 2021**

**ATTENDING**

**Trustees**

BIRRER, Mike; BRIDGEWATER CLARK, Kelsey; GILES, Michael; KIRPALANI, Amrit;  
MARSHALL, Bob; PARKER, Mary Caroline; FULLINWIDER, John

**Staff/Guests**

Brisbon, Jai; Campbell, Jodi; Ford, Terry; Fitzgerald, Sylvie; Hardie, Becki; Monfrey, Patricia; Hodges, Heidi  
Bonner, Lorna; Pierce, Denise; Loew, Tom; Ruprecht, Shelley; Estrella, Helenora; DeLaFuente, Patricia

	Item	Action	Motion	Second	Result
I.	<b>Welcome. Introductions. Establish Quorum</b>	None			
II.	<b>Announcements</b>	None			
	A. Early Head Start Sign-In Sheet				
	B. Zoom Protocols				
	C. TEA- required Board Training				
III.	<b>Open Forum for Public Input</b>	None			
IV.	<b>Minutes from Previous Board Meetings</b>	VOTE	Fullinwider	Marshall	Unanimous Approval
	A. January 22, 2021				
V.	<b>Impact of Winter Weather</b>	None			
	A. Ways that Lumin Education is providing for the safety, security, and well-being of its children and families				
	B. How Lumin Education is providing for the continuation of educational services to children and families outside of normal operations				
	C. Financial Impact - Waivers				
VI.	<b>Consent Agenda</b>	VOTE	Parker	Clark	Unanimous Approval
	A. Waivers				
	1. Authorizing Employee Pay -Resolution				
	2. Authorizing TEA Waiver Submissions -Resolution				
	3. Declaring emergency procurement -Resolution				
	4. Missed Instructional Day Waiver_February_2021 -Resolution				
	B. Reaffirming Board Meeting votes from 1.22.2021				
	1. Minutes 11.13.2020				
	2. Employee Leave due to COVID-19. [resolution]				
	3. Waiver to Schedule Periodic Asynchronous Instructional Days. [resolution]				
	4. HB3 Board Goals. [resolution]				
VII.	<b>Finance / Fund Raising</b>	None			
	A. Finance overview				
VIII.	<b>Strategic Plan</b>	None			
	A. Strengthen				
	1. TEA rating				
	1.1. Targeted Improvement Plan (TIP)				
	2. Financial Sustainability				
	2.1. Bachman Property Rental				
XIII.	<b>Next Board Meeting: Tuesday, March 30, 2021 11:30 a.m. - 1:30 p.m.</b>	None			
XIV.	<b>Meeting Adjourned</b>	None			

**Lumin Education  
Board Meeting  
Minutes, Charter  
February 26, 2021**

**ATTENDING**

**Trustees**

BIRRER, Mike; BRIDGEWATER CLARK, Kelsey; GILES, Michael; KIRPALANI, Amrit;  
MARSHALL, Bob; PARKER, Mary Caroline; FULLINWIDER, John

**Staff/Guests**

Brisbon, Jai; Campbell, Jodi; Ford, Terry; Fitzgerald, Sylvie; Hardie, Becki; Monfrey, Patricia; Hodges, Heidi  
Bonner, Lorna; Pierce, Denise; Loew, Tom; Ruprecht, Shelley; Estrella, Helena; DeLaFuente, Patricia

Item	Action	Motion	Second	Result
<b>I. Welcome. Introductions. Establish Quorum</b>	None			
<b>II. Announcements</b>	None			
A. Zoom Protocols				
B. TEA- required Board Training				
<b>III. Open Forum for Public Input</b>	None			
<b>IV. Minutes from Previous Board Meetings</b>	VOTE	Fullinwider	Marshall	Unanimous Approval
A. January 22, 2021				
<b>V. Impact of Winter Weather</b>	None			
A. Ways that Lumin Education is providing for the safety, security, and well-being of its children and families				
B. How Lumin Education is providing for the continuation of educational services to children and families outside of normal operations				
C. Financial Impact - Waivers				
<b>VI. Consent Agenda</b>	VOTE	Parker	Clark	Unanimous Approval
A. Waivers				
1. Authorizing Employee Pay -Resolution				
2. Authorizing TEA Waiver Submissions -Resolution				
3. Declaring emergency procurement -Resolution				
4. Missed Instructional Day Waiver_February_2021 -Resolution				
B. Reaffirming Board Meeting votes from 1.22.2021				
1. Minutes 11.13.2020				
2. Employee Leave due to COVID-19. [resolution]				
3. Waiver to Schedule Periodic Asynchronous Instructional Days. [resolution]				
4. HB3 Board Goals. [resolution]				
<b>VII. Finance / Fund Raising</b>	None			
A. Finance overview				
<b>VIII. Strategic Plan</b>	None			
A. Strengthen				
1. TEA rating				
1.1. Targeted Improvement Plan (TIP)				
2. Financial Sustainability				
<b>XIII. Next Board Meeting: Tuesday, March 30, 2021 11:30 a.m. - 1:30 p.m.</b>	None			
<b>XIV. Meeting Adjourned</b>	None			

**LUMIN EDUCATION  
AMENDED BOARD RESOLUTION  
OF EMERGENCY DECLARATION COVID-19 RESPONSE  
MARCH 30, 2021**

**WHEREAS**, on March 2, 2021, Governor Abbott issued Executive Order GA-34 that takes effect March 10, 2021 regarding general statewide face covering mandates;

**WHEREAS**, the Governor's Executive Order defers to the Texas Education Agency's (TEA) authority to implement operational requirements for public schools and in accordance therewith, the TEA has issued and updated certain [Public Health Guidance](#).

**WHEREAS**, the TEA's guidance states as follows:

*Every student, teacher, or staff member shall wear a mask over the nose and mouth when inside a school building, school facility, facility used for school activities, or when in an outdoor space on school property or used for school activities, wherever it is not feasible to maintain six feet of social distancing from another person not in the same household;*

With certain specified exceptions contained in the guidance.

**WHEREAS**, the TEA's guidance also provides:

*In addition to the mask-wearing requirements listed above, school systems may require the use of masks or face shields for adults or students for whom it is developmentally appropriate.*

**WHEREAS**, the TEA's guidance further state as follows:

*The governing board of a school system may modify or eliminate by formal action the above mask-related requirements.*

**WHEREAS**, the Board of Directors of Lumin Education has a substantial public interest to protect the health and safety of its students, staff, their families, and community;

**WHEREAS**, the school's community, including school personnel, students, and their families, have been and are likely to continue to be substantially impacted by the COVID-19 Virus for the duration of the 2020-21 school year;

**WHEREAS**, the Board and Administration are following advice and directives from federal, state, and local authorities in responding to the continuing COVID-19 Virus pandemic and emergency;

**WHEREAS**, Educators and School Staff were recently (March 3, 2021) approved to receive vaccinations, but the majority of school employees may not yet be vaccinated;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Directors of Lumin Education, at a lawfully called meeting of the Board, held in compliance with the Texas Open Meetings Act, formally declares that:

1. COVID-19 continues to harm and remains an active threat to the health and safety of the students, families, employees, and communities of the school and constitutes an unavoidable emergency.
2. Until further notice and official action of this Board, the school shall continue to follow TEA guidelines requiring that *“every student, teacher, or staff member shall wear a mask over the nose and mouth when inside a school building, school facility, facility used for school activities, or when in an outdoor space on school property or used for school activities, wherever it is not feasible to maintain six feet of social distancing from another person not in the same household”* subject to the exceptions and circumstances noted in TEA’s guidance at <https://tea.texas.gov/sites/default/files/covid/SY-20-21-Public-Health-Guidance.pdf>
3. Until further notice and official action of this Board, the school shall continue to follow TEA guidelines allowing the school to require all adults, including parents, who visit the school or attend school activities to use a mask or face shield when inside a school building, school facility, facility used for school activities, or when in an outdoor space on school property or used for school activities, wherever it is not feasible to maintain six feet of social distancing from another person not in the same household, subject to the exceptions and circumstances noted in TEA’s guidance at <https://tea.texas.gov/sites/default/files/covid/SY-20-21-Public-Health-Guidance.pdf>

**PASSED AND APPROVED BY THE MAJORITY OF MEMBERS OF THE BOARD OF DIRECTORS OF LUMIN EDUCATION ON THIS 30TH DAY OF MARCH 2021.**

*[Signature Page Follows]*

Members voting in favor of the Resolution:

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Michael Giles, President

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John Fullinwider

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Kelsey Bridgewater Clark, Vice President

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Rosa M. Hernandez

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Mike Birrer, Treasurer

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Amrit Kirpalani

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Mary Caroline Parker, Secretary

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Bob Marshall

***The undersigned, being the Secretary of the Corporation, hereby certifies that the foregoing represents a true copy of a Resolution of the Directors of the Corporation, duly held on March 30, 2021, which Resolution is in full force and effect and has not been revoked or amended.***

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Secretary

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Date

**Lumin Education**  
BOARD RESOLUTION  
**Investment Accounts – Close WedBush Accounts**  
March 30, 2021

**RESOLUTION:**

The Board of Directors of Lumin Education hereby authorizes the staff to close all accounts at WedBush.

The Board of Directors of Lumin Education passed the above resolution at its meeting of March 30, 2021.

\_\_\_\_\_  
Mary Caroline Parker, Secretary  
for Lumin Education

\_\_\_\_\_  
Date



**Lumin Education**  
BOARD RESOLUTION  
**Investment Accounts – Open Vanguard Account**  
March 30, 2021

**Background:**

It is the recommendation of the Investment Committee to change our investment institution from WedBush to Vanguard. John Ferris has been our WedBush champion since we moved from Merrill Lynch to WedBush. John has passed away and the Investment Committee believes it is time to move to a new institution. Vanguard has an array of investment choices that fit our needs and we will save money on fees. As Executive Director, I recommend that we transfer our WedBush account balances to Vanguard.

**RESOLUTION:**

The Board of Directors of Lumin Education hereby authorizes the staff to do all the necessary work to open one or more accounts at Vanguard. Additionally, the Board authorizes the transfer of balances from Lumin's Wedbush accounts to Vanguard. The Board authorizes Terry N. Ford as authorized representative and signer on the new account(s).

The Board of Directors of Lumin Education passed the above resolution at its meeting of March 30, 2021.

\_\_\_\_\_  
Mary Caroline Parker, Secretary  
for Lumin Education

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Date