

**Lumin Education
Board Meeting
Minutes, All Programs
August 28, 2020**

ATTENDING

Members

BIRRER, Mike; CLARK, Kelsey; FULLINWIDER, John; GILES, Michael; KIRPALANI, Amrit; MARSHALL, Bob; PARKER, Mary
Caroline.

Staff/Guests

ALVAREZ, Veronica; BONNER, Lorna; CAMPBELL, Jodi; CROWE, Katy; ESTRELLA, Helenora; FITZGERALD, Sylvie; FORD,
Terry; HARDIE, Becki; MONFREY, Tricia; SUNI, Ruthy

Item	Action	Motion	Second	Result
1. Welcome. Introductions. Establish Quorum	None			
2. Announcements	None			
A. Trustee retirement: Lecolion Washington				
B. Early Head Start Sign-In Sheet				
C. Zoom protocols Board members please remember to: mute yourself unless you are speaking; share your video tile; check to be sure your phone/computer/tablet is UNmuted (this is different from muting yourself on Zoom); communicate with Katy or Helenora using the CHAT function on zoom. Staff (excluding Terry) and visitors: please follow all protocols for board members EXCEPT: we need you to hide your video tile unless you are addressing/presenting to the board.				
D. Board Training Resources Texas Public Charter Schools Association Annual Conference is September 30-October 2, 2020. More details forthcoming. Please check the website at your convenience: https://texascharterconference.com/				
E. Board Training				
1. Thank you to Bob, Kelsey, Mary Caroline, Michael, and Mike for completing your board training.				
3. Amrit, John, and Rosa, thank you for working with Katy to complete your board training.				
F. Promote				
1. In June 2020, Lumin responded to a request from a Canadian Montessori educator who has been volunteering as a Montessori teacher trainer in Thailand and Myanmar (also known as Burma). Lumin provided advice regarding how to start a school and how to advocate for policies (such as charter school legislation) that would make Montessori more accessible in Canada.				
2. The North American Montessori Teachers' Association journal published in their Winter 2020 journal a keynote speech "Building a School Community in the Public Sector" that was presented by Terry Ford.				
G. Board and Committee Meeting Dates				

Item	Action	Motion	Second	Result
3. Open Forum for Public Input	None			
4. Board Training (47 Minutes: Accountability, Other) Terry N. Ford, Lumin Education; TEA Provider # 20-016-C. "The Effects of the Pandemic on our Bachman Lake Community" by Veronica Alvarez, Lumin Bachman Lake Coordinator of Family and Community Partnerships; "Lumin's Adaptation of our Home Visiting Program to a Virtual Program" by Ruthy Suni, Lumin Bachman Lake Program and Disabilities Manager	None			
5. Minutes From Previous Board Meetings: 6.26 and 8.4.2020	VOTE	Fullinwider	Clark	Passed, unanimously
6. Executive Director Performance Evaluation	None			
7. Strategic Planning	None			
A. Strengthen				
1. Improve Lumin's TEA Accountaability Rating				
a. Determination of Acceptable Status				
b. Targeted Improvement Plan				
2. Opportunities to Strengthen Lumin's Financial Model				
a. Additional Days School Year (ADSY) Half Days				
B. Scale				
1. Open Toddler Class at Lumin East Dallas				
2. Apply to Early Head Start for Additional Home Visiting and/or Toddler Class Slots				
3. Explore the Acquisition of Property Adjacent to Lumin's Bachman Lake Campus				
C. Promote				
1. Lumin Beginnings				
8. Montessori for Real Life				
A. Authorization to submit Asynchronous Plan	VOTE	Clark	Marshall	Passed, unanimously
B. Waiver to extend Transition into At School Learning	VOTE	Marshall	Parker	Passed, unanimously
C. Charter School Performance Framework	None			
9. Finance/Fund Raising				
A. Annual Operating Budget for 2020-21	VOTE	Birrer	Clark	Passed, unanimously
B. Charter school Function Code Budget Amendment for 2019-20	VOTE	Birrer	Fullinwider	Passed, unanimously
C. Annual Operating Budget-to-Actuals for 2019-20	None			
D. Fundraising Report	None			
10. Lumin Bachman Lake Community School	None			
A. Monthly Reports				

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1. As of July 31, 2020: Financial statements, including credit card expenditures, Program information summaries (program events, issues, progress, etc.), Program enrollment reports, and Reports of meals and snacks provided through programs of the US Department of Agriculture				
2. Communication and Guidance from the Secretary of HHS <ul style="list-style-type: none"> a. Program Instructions (none since May) b. Info Memo: 6.22.2020: Head start Transportation Services during Pandemic 				
11. Compliance/Monitoring/Investigations	None			
A. Lumin Bachmn Lake Community School toddler playground lawsuit				
B. Texas Dept of Agriculture Review of Lumin's Child Nutrition Program Compliance with USDA, state, and local Procurement Standards and Regluations				
12. Next Board Meeting: Friday November 13, 11:30 to 1:30	None			
13. Meeting Adjourned	None			

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